

**Tender for Supply of Books for the Institute Library**

*NIA/CS/LIB/06/2023-24*

**NATIONAL INSTITUTE OF AYURVEDA, Jaipur**

Deemed to be University (De-novo)

MINISTRY OF AYUSH, GOVT. OF INDIA  
JORAWAR SINGH GATE AMER ROAD,  
JAIPUR-302002



Website: [www.nia.nic.in](http://www.nia.nic.in) E-mail : [nia.centralstore7@gmail.com](mailto:nia.centralstore7@gmail.com) Phone Number : 0141- 263 281 5

Tender No. : NIA /CS/Lib/06/2022-23

Tender Documents for Supply of Books for the Institute Library, National Institute of Ayurveda (NIA), Jaipur on rate contract

<b>NIT ISSUE DATE</b>	:	<b>27-06-2023 (5:00PM)</b>
<b>NIT NO.</b>	:	<b>NIA/CS/LIB/06/2023-24</b>
<b>PRE-BID MEETING</b>	:	<b>05-07-2023 (3:00 PM)</b>
<b>LAST DATE OF SUBMISSION</b>	:	<b>18-07-2023 (3:00 PM)</b>
<b>BID OPENING DATE</b>	:	<b>19-07-2023 (3:00 PM)</b>

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National Institute of Ayurveda, Deemed to be University (De-novo), MINISTRY OF AYUSH, GOVT. OF INDIA JORAWAR SINGH GATE AMER ROAD, JAIPUR-302002 is an autonomous body under the Ministry of AYUSH, Government of India, invites Online bids in two bid system of **Tender for Supply of Books for the Institute Library**. Best offers are invited along with the complete details of specifications, terms & conditions.

S.N.	ITEM DESCRIPTION	Estimated Cost (Rs.)	EMD (Rs.)
1.	<b>Supply of Books for the Institute Library</b>	4300000.00	86,000/-

### INSTRUCTIONS:

1. Bids shall be submitted online at CPP Portal website: <https://eprocure.gov.in/eprocure/app>
2. The complete bidding process is online. Bidders should be in possession of valid digital Signature Certificate (DSC) of class II or III for online submission of Bids, Prior to bidding DSC need to be registered on the website mentioned above.
3. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the instructions to the contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>
4. Bid documents may be scanned with 100 dpi in black and white option which helps in reducing size of the scanned document.
5. **Pre Bid Meeting:**  
Pre Bid meeting with the intending bidders shall be held on **05<sup>th</sup> of July 2023** at 3:00 PM onwards at NIA, Jaipur. All the prospective bidders are requested to send comments/ representations on or before pre-bid meeting. Intending bidder will be allowed to seek clarification of specifications, conditions of contract etc. in writing to NIA, Jaipur (e-mail: [nia.centralstore7@gmail.com](mailto:nia.centralstore7@gmail.com) or [store-nia-ri@gov.in](mailto:store-nia-ri@gov.in)) within 24 hours of the pre bid meeting.
6. **Bid Security or Earnest Money Deposit (EMD):**  
The Bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 86,000/- (Rupees Eighty six thousand Only)** by way of demand drafts only. The demand drafts shall be drawn in favour of **“Vice Chancellor, National Institute of Ayurveda”** Payable at **Jaipur**. The EMD of the Successful Bidder shall be returned after the successful submission of Bank Guarantee/Security Deposit and for unsuccessful Bidder(s) it would be returned after award of the Contract. **The demand Drafts for EMD must be delivered to Vice Chancellor, National Institute of Ayurveda, Jaipur on or before last date /time of Bid Submission.**
  - a) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with stipulation made herein or back out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
  - b) The firms who are registered with National Small industries corporation (NSIC) or Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provided along with Technical Bid) Registration proof and Udyam Registration Certificate should be enclosed with Technical Bid.
  - c) As per rule number 170 of GFR 2017, Micro and small Enterprises, if registered with any government bodies specified by Ministry of Micro, Small & Medium Enterprises (M/o MSME) with valid certificate duly issued by GOI are exempted for submitting the tender fee and earnest money deposit (EMD). **It will be applicable for those bidders who shall produce their own goods or provide their own services, not applicable for trading purposes.**

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- d) Bidders are not allowed to submit more than one bid anytime during the tendering process for the same/similar tendered item else all his bids shall be cancelled thereby making him disqualified in addition to the forfeiture of the EMD.
- e) The EMD, in case of unsuccessful Bidders shall be retained by NIA, Jaipur till the finalization of the Tender. No Interest will be payable by NIA, Jaipur on EMD.
- f) EMD is required to protect the purchaser against the risk of Bidders conduct. The EMD will be forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to the notice that the information/ documents furnished in its tender is incorrect or false.
- g) The EMD/PBG shall be forfeited if successful bidder fails to supply the goods/books in stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.

### **8. Submission of Tender:**

The tender shall be submitted online in two parts, viz., Technical Bid and Financial Bid (BOQ). All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The Bidder shall quote the Technical and Financial Bids as per the format enclosed with tender document. **The Bidders should submit their all relevant documents (Technical bid document and EMD proof etc) before last date and time of bid submission.**

**The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.**

### **9. Technical Bid:**

**All pages of the Tender Documents (Technical Bid Documents) should be numbered and indexed.** The bidder shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully confirm to the goods and services specified by the purchaser in the tender documents. For this purpose, the bidder shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by the purchaser in the tender documents to establish technical responsiveness of the goods and services offered in its tender duly indicating relevant page numbers in the product literature.

The following documents are to be furnished by the contractor/Bidder along with Technical Bid as per the Tender Document:

- a) Signed and scanned copy of appropriate value of valid registration certificate, experience certificate as per the tender notice, PAN, GST registration certificate and Tender Acceptance Letter.
- b) **Manufacturer's/Publisher's Authorization:** The bidder (if not original equipment manufacturer/publisher) must submit Original Equipment Manufacturer's/publisher's authorization certificate that the tenderer is authorized for selling and maintain the goods/books quoted for.

### **10. Financial Bid:**

Price Schedule(s) as per BoQ format filled up with all the details including Publisher, Item code and description etc. of the Books offered to be uploaded.

While filling up the columns of the Financial Bid, the following aspects should be noted for compliance:

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## Price should include:

- a) Duties and fees, if any.
- b) Charges towards Packing & Forwarding, Inland Transportation, Insurance, Loading/Unloading and other local costs incidental to delivery of the goods to their final destination as specified in the List of Requirements and Financial Bid.
- c) GST will be payable separately as per applicable rate.

## Schedule of price bid in the form of BOQ\_XXXX .xls

The price bid format is provided as BoQ\_XXXX.xls along with this Tender Enquiry Document at <https://eprocure.gov.in/eprocure/app> Bidders are advised to download this BoQ\_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered /modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with NIA, Jaipur.

11. The authorized signatory of the bidder must digitally sign the bid. Individuals digitally signing the bid or other documents connected with a contract must specify whether he signs as:
  - a) A 'Sole Proprietor' of the firm or constituted attorney of such Sole Proprietor.
  - b) In case of partnership firm he must have authority to quote & to refer to arbitration dispute concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney.
  - c) Constituted attorney of the firm if it is a company.
12. **Price Preference Policy and Exemption for submission of various eligibility criteria documents to the Bidder registered under Make in India Initiative:-** The bidders who are registered under Make in India Initiative and producing their products under the "Make in India Policy of Government of India" shall be given price preference as per Govt. of India applicable Rules and Guidelines on submission of relevant certificate for availing the price preference and exemption for submission of exempted documents against this bid along with their Pre-Qualification Bid Documents . If the certificate is not uploaded along with their offer, it will be treated as normal bidder. Producing certificate at later stage will not be considered.
13. Bidders are advised to go through the Make In India initiative and Price Preference Policy before opting the same for availing benefit under this initiative.
14. It should be noted that this tender is subject to the provisions contained in Government of India, Ministry of Commerce & Industry, Department for Promotion of Industry and Internal Trade (Public Procurement Section) Order no.P-45021/2 /2017-PP (BE-II) dated 04.06.2020 and all other relevant orders issued by the Government of India from time-to-time.
  - (a) **The 'Class-I local supplier / Class-II local supplier at the time of tender bidding or solicitation shall be required to indicate percentage of local content and provide self-verification that the item offered meets the local content requirement for Class-I local Supplier / Class-II local supplier, as the case may be. They shall also give details of location(s) at which the local value addition is made.**
  - (b) In cases of procurement for a value in excess of Rs. 10.00 crores, the 'Class-I local supplier/

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'Class-1 local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company in the case of companies) or from practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

- (c) False declaration will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the GFR-2017 for which a bidder or its successors can be debarred for up to two (02) years as per Rule 151 (iii) of the GFR-2017 along with such other actions as may be permissible under law.

### **15. Turnover:**

**The Firm/Agency/Bidder should have minimum average annual turnover of Rs. 21.5 lakhs during the Last 3 Financial Years (i.e.2020-2021, 2021-2022, 2022-23) to be eligible for consideration.**

### **16. Experience and Past Performance:**

- (a) The bidder should have experience of supply of similar items to any Central/State Government organizations/PSU/Public Listed Company for at least three years. The copies of supply orders/rate contract should be attached for verification of the claim as following-

- i. The bidding firm should be continuously engaged (with Valid License/Registration) in the same business at least for last 3 Years. The bidding firm should have at least 1 or more similar contracts of Total value of Rs. 10.75 Lacs with Central Government/State Government/Public Sector Undertakings/ Universities/ Deemed to be universities/ Autonomous Bodies/Reputed Medical Institute or Organizations in last 3 Years.

- (b) However, the bidders registered as MSME and Startups in the relevant category will be exempted from condition of turnover, and past performance or experience as per Government guidelines. Bidders seeking exemption shall have to submit required document along with bids. No claim for relaxations will be entertained later stages after opening of bid.

***17. The bidder firm should have not been blacklisted by any Ministry/Department of Govt. of India/State Government/any PSU's etc. The Performance Security Deposit will be forfeited after awarding the Bid, in case the bidding firms found blacklisted by Central Government/State Government/PSU's/Universities/Deemed to be Universities/Autonomous Bodies at any point of time.***

**18. The Vice Chancellor, National Institute of Ayurveda reserve the right to accept or reject any/all tenders without assigning any reason thereof.**

19. The Bidder should preferably be an authorized member of Good Offices Committee (G.O.C.) of Federation of Publisher and Booksellers Association of India. Any other reputed vendors can also apply for supplying books/Journals etc.

20. The Bidder must attach the proof of authorization by distributors of major national and international publishers.

21. The Bidder must attach signed copy of import license, if quoting foreign publishers.

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22. The latest/revised edition of books should be supplied by Bidder and there should be no remaindered titles. Certificate stating that latest edition of Books (Indian & Foreign) is quoted must be submitted by the Bidder.
23. The books supplied against the order should have to be checked against defects in collation, torn or books with folded corners, binding and condition of accompanying material viz., CD's etc. and for other physical conditions. If any defects are detected later, the defective books will be replaced by the vendor free of cost, at the destination of supply within 7 days.
24. An officer, designated by the ordering authority responsible for receiving the deliveries, would inspect for above.
25. The vendor should provide a copy of publisher's Invoice/Catalogue/Price List as a price proof without cutting/modifying the text.
26. NIA, Jaipur reserves the right to increase or decrease quantity and / or amount of work. Decision of NIA, Jaipur will be final in respect of quantity of material.

### **27. Validity:**

The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

### **28. Availability of Funds:**

Expenditure to be incurred for the proposed purchase will be met from the funds available with the purchaser/consignee.

### **29. Scope of Work:**

The scope of work shall include Supply of Books. This will also include testing, packing, transportation, scheduling of transportation, transit insurance, delivery at sites, unloading, storage, job site storage, insurance, any other services associated with the delivery of Books.

### **30. Delivery Terms:**

#### **For goods supplied from India.**

- a) All the books ordered shall be delivered at National Institute of Ayurveda, Jaipur within 30 days from the date of issue of supply order. All the aspects of safe delivery shall be the exclusive responsibility of the supplier. If the supplier fails to deliver the Books on or before the stipulated date, then a penalty at the rate of 0.5% per week or a part thereof of the total order value shall be levied subject to maximum of 10% of the total order value. If at any time during the currency of the contract, the supplier encounters conditions hindering timely supply of the goods and performance of services, the supplier shall promptly inform the NIA, JAIPUR for extension of the delivery schedule accordingly.
- b) On receiving the supplier's communication, NIA, JAIPUR shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract. In the case of package supply where the delayed portion of supply materially hampers installation and commissioning of the systems, liquidated damages charges shall be levied as above on the total value of the concerned package of the purchase order. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.



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### **31. Signing the Contract:**

The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of **Rs. 500/- (Rs. Five Hundred only)** along with performance security within fifteen days of the issue of the Letter of notification of award. In the event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.

### **32. Performance Security :**

As a guarantee towards due performance and compliance of the contract work, the successful bidder (contractor) will deposit an amount equal to 5% of order value and should be kept valid for a period of 60 days beyond completion of all the contractual obligation, towards security deposit by way of demand draft in favour of **“VICE CHANCELLOR, NATIONAL INSTITUTE OF AYURVEDA”** payable at **JAIPUR** drawn on any Nationalized Bank/Scheduled Bank and payable at JAIPUR within fifteen days of the issue of the Letter of notification of award along with non-judicial stamp paper of Rs. 500/- (Contract agreement).

### **33. Inspections:**

- a) NIA, Jaipur shall have the right to inspect and/or to test the goods to confirm their conformity to the NIT Specifications at no extra cost to the Purchaser.
- b) NIA, Jaipur right to inspect, test and, where necessary, reject the Goods after the goods arrival at the final destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by NIA, JAIPUR prior to the goods shipment.
- c) The Director, NIA, JAIPUR shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
- d) No payment shall be made for rejected items and those must be removed by the Bidders within two weeks of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

### **34. Payment Terms:**

Payment of the total order value shall be released after the successful delivery of ordered goods against the submission of the inspection report.

35. Bidder shall submit a copy of the tender document and addenda thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
36. Quality assurance certification like ISO should be enclosed wherever applicable.
37. NIA, Jaipur reserves the right to ask the tenderers for submitting the sample of the item for which rates have been quoted. Technically Qualified Bidders may be asked to submit samples along with their quoted items no. and their firm name without indicating any prices before opening of Financial Bid to NIA, Jaipur for Inspection.
38. The quantity of items given in the tender is tentative, which may be increased or decreased as per the institute's requirement.
39. Conditional bid will be treated as unresponsive and it may be rejected.
40. NIA, Jaipur reserves the right to split the contract. After due evaluation of the bid(s) Institute will award the contract to the lowest evaluated responsive bid for each book.

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41. Becoming the L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
42. The Institute reserves the right to accept in part or in full or reject any or more tender(s) without assigning any reasons or cancel the tendering process and reject all tender(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
43. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/job without assigning any reason thereof and nothing will be payable by NIA, Jaipur in that event the security deposit shall also stands forfeited.
44. **Insolvency etc.:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified NIA, Jaipur shall have the power to terminate the contract without any prior notice.
45. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such nonperformance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.  
Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.
46. **Applicable Law:** The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings/processing.  
Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Jaipur, Rajasthan, India only.  
The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jaipur. The decision of the Arbitrator shall be final and binding on both the parties.

Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier.



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<b>Checklist to be submitted by bidder</b>		
<b>S. No</b>	<b>Certificate</b>	<b>Documents No./Description</b>
1	Experience Certificate(Copies of Purchase orders)	
2	Turnover Certificate of the bidder	
3	Publisher's Authorization Certificate	
4	ISO Certificate (if applicable)	
5	Affidavit for Non Blacklisting of the firm and Acceptance of Terms & Conditions	
6	Local Content Declaration (MII)	
7	EMD (if applicable)	
8	Past performance	
9	PAN card	
10	GST Registration Certificate	
11	Firm Registration Certificate	
12	Undertaking for supply of latest/revised edition	
13	Import/Export certificate (if applicable)	
14	MSME Certificate (if applicable)	
15.	Tender Terms & Conditions Acceptance Letter	

# Tender for Supply of Books for the Institute Library

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## Technical Bid

1.	Name of Tendering Company/Firm/Agency	:	
2.	Name of Owner/Partners/Directors	:	
3	Full Particulars of the Head Office	:	
	• Address	:	
	• Telephone No.	:	
	• Fax No.	:	
	• E-mail address	:	
4	<b>Full Particulars of the Bankers of the Company/Firm/Agency, with full Address/Tel. No.</b>	:	
	• Name of the Bank	:	
	• Address of the Bank	:	
	• Telephone No.	:	
	• Fax No.	:	
	• E-mail address	:	
5	<b>Registration Details:</b>	:	
	• Copy of Firm/Agency's Registration No.	:	
	• PAN/GIR NO.	:	
	• GST Registration No	:	
	• Aadhar No. of Owner/Partners/Directors	:	
6	<b>Details of Earnest Money Deposit</b>	:	
	• Amounts (Rs.)	:	
	• DD/PO No. and Date	:	
	• Drawn on Bank	:	
	• Valid upto	:	
7	Annual Turnover of the Company/Firm/Agency for the last 3 years (With Proof duly certified by Chartered Accountant/Auditor) Last 03 Years balance sheet and copies of Income tax returns for 3 Years as stated in Terms & Conditions	:	
	<b>2020-2021</b>	:	
	<b>2021-2022</b>	:	
	<b>2022-2023</b>	:	
8	The Firm who are registered with National small Industries Corporation (NSIC)/ or Small Scale Industry / or MSME are exempted to submit the Tender fee or EMD (copy of Valid MSME registration Certificate must be provided along with <b>Udyam Registration Certificate</b> )	:	
9	<b>Experience and Past Performance</b>	:	
	<b>Experience in the relevant field for the minimum 3 years</b>		Experience and past performance as per para number 16 of the Tender Documents.

**Certificate**

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(To be submitted with the Technical Bid)

The Annual Turnover of M/s. \_\_\_\_\_ for the last 3 Years are given below and it is certified that the Statement is true and correct:

S.N.	Year	Turnover Rs. In Lacs
1	2020-2021	
2	2021-2022	
3	2022-2023	
	Total	Rs _____ Lacs

Average Turnover per Annum: Rs. \_\_\_\_\_ Lakhs.

*Signature of Chartered Accountant/Auditor with Seal*

## Tender for Supply of Books for the Institute Library

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### MANUFACTURER'S/PUBLISHER'S/PRINCIPAL'S AUTHORIZATION FORM

To,

The Vice Chancellor  
National Institute of Ayurveda  
Jaipur

Ref.: Your Tender No. ....

Sir,

1. I/We,.....Who are proven and reputed manufacturers/Publisher/Supplier/Distributor/ Authorized Agent of.....having office/Store at.....hereby authorize *M/s ( name and address of the agent)* to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender which are manufactured by us.
2. We further confirm that no supplier or firm or individual other than Messrs. (*name and address of the above agent*) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender Enquiry documents for the above Equipment/Stores manufactured by us(applicable where Manufacturer authorized any specific Distributor/Supplier.
3. We also confirm that the rate quoted by our authorized agent shall not exceed the rate which we would have quoted on direct participation.

Yours faithfully

For and on behalf of messrs.-----

(Name of the manufacturer with date and seal)

**Note:**

1. *This letter of authorization should be furnished on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.*
2. *Original letter's scanned copy may be uploaded and handed over as and when directed.*

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### **AFFIDAVIT ON RUPEES 100 NON-JUDICIAL STAMP**

1. I am authorized signatory of the agency/firm and competent to sign this affidavit and execute this tender document.
2. I have carefully read and understood whole tender document including all the terms and conditions of the tender and undertake to abide by them.
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we am/are aware furnishing of any false information fabricated document would lead to rejection at any stage besides liabilities towards prosecution under appropriate law.
4. I/We further undertake that no case/enquiry/investigation is pending with the police/court/vigilance or any government body against the Proprietor/Partner/Director or the Company (Agency).
5. I/We further undertake that none of the Proprietor/Partners/Director of the Agency/agency was or is Proprietor or Partner or Director of the Agency Government have banned/ suspended/ blacklisted business dealings. I/We further report to the NIA, Jaipur immediately after we are informed but in any case not any Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such Agency which is banned/suspended in future during the currency of the contract with you.
6. I/We further undertake that I/We will supply latest/revised edition of books only and there will be no remaindered titles.
7. I/We further undertake that our firm/company is fulfilling all the terms and conditions/eligibility criteria obvious/explicit or implied/implicit recorded anywhere in the tender document. If at any time including the currency of the Contract, any discrepancy is found relating to our eligibility or the process of award of the contract criteria, this may lead to termination of contract and/or any other action deemed fit by the Institute.

Date:  
Place:  
Seal of the Agency:

(Signature of the Bidder)  
Name:  
Designation:  
Address:

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

**Deponent**

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**DETAILS OF SIMILAR WORKS EXECUTED DURING THE LAST 3 YEARS**

Name of the Agency

.....

1	2	3	4	5	6	7
<b>Contract No./ Supply order No.</b>	<b>Name of Organization</b>	<b>Books/Journals</b>	<b>Description of contract/supply</b>	<b>Value in Rs.</b>	<b>Year of contract</b>	<b>Continuing (Yes/No)</b>

Self-attested order copies to be attached.