

NATIONAL INSTITUTE OF AYURVEDA

(Deemed to-be-University under *de-novo Category*)
Jorawar Singh Gate, Amer Road, JAIPUR 302002

No.F.12(55)/2020-NIA/CC/1736-47

Dated: 21-5-2021

OFFICE-ORDER

Till regular Posts are created in due course of time, to run the business of the Deemed to be University, the undersigned, hereby nominate the following Teachers to the positions as mentioned against each with immediate effect:

Sl.No.	Name of the Teacher	Nominated as
1	Prof. Surendra Kumar Sharma Professor, Deptt. of Roga & Vikriti Vigyan	Superintendent Examinations
2	Dr. Durgawati Devi Associate Professor & HoD of Swastha Vritta	Deputy Superintendent Examinations

They will be assigned the duties and responsibilities of Superintendent Examinations and Deputy Superintendent Examinations in addition to their own routine duties.

They shall discharge their functions under the direct superintendence, direction and guidance of the undersigned. They will lookafter all the matters pertaining various Examinations. They will bear entire responsibility for conducting smooth examinations in fair and unbiased manner at the Examination Center.

IT Centre will provide IT related support to the Examination Cell.

(PROF. SANJEEV SHARMA)
VICE-CHANCELLOR IN-CHARGE

To,

All the Officer Concerned.

Copy to:

1. PPS to Secretary for kind information of Secretary(AYUSH)
2. PPS to Additional Secretary for kind information of Additional Secretary(AYUSH)
3. Secretary, University Grants Commission, New Delhi
4. Under Secretary, NI Section, Ministry of AYUSH
5. Prof. K. Shankar Rao, Professor(SAG) & Pro-Vice-Chancellor
6. All Heads of Departments for information of all Teachers and Staff
7. Prof. Aku Rama Murthy, Professor(SAG) & Registrar
8. Shri JP Sharma, Joint Director(Admn.) & Joint Registrar (Admn.)
9. IT In-Charge with direction to upload the Office Order on Website.
10. Shri Chandra Shekhar Sharma, Adinistrative Officer & Finance Officer
11. Accounts Officer 12. PA to Director 13. Personal File of all the Officer concerned.
14. NAAC Office 15. All Sections