



NATIONAL INSTITUTE OF AYURVEDA

Deemed To be University (De Novo), Ministry of AYUSH, Govt. of India

Request For Proposal (RFP) Document

NIT No. : 6(13)/NIA/Estate/2023-24 Dated 01.02.2024

For

Consultancy Services to conduct Feasibility Study (FS), preparation of detailed estimate, relevant designs & drawings (RCC & Masonry, Architectural, Structural Design, MEP and erection along with all internal electrical, water supply & sanitary fitting complete along with relevant development services), Topography Investigations (Geo-Technical Investigation, Soil-Investigation, Contour Map and other required investigations), statutory approvals, Final Location Survey (FLS) and other relevant investigations” for proposed Development and Construction of New Office Building with sports complex (of Approx. 1,92,000 Sqft.) with GRIHA 5 STAR Green Building Rating at Jaipur (Rajasthan)

(Participation through E-Tender only)

National Institute of Ayurveda
Jorawar Singh Gate, Amer Road
JAIPUR - 302002 (RAJ.) INDIA
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NOTICE INVITING e-TENDER(NIT)

Tender No. 6(13)/NIA/Estate/2023-24

01-02-2024

The Joint Director on behalf of the Vice Chancellor, N.I.A, Jaipur invites bids from reputed, eligible and experienced Consultancies/ Agencies in two bid system as E-Tendering for Providing Consultancy Services to conduct Feasibility Study (FS), preparation of detailed estimate, relevant designs & drawings (R.C.C.& Masonry, Architectural, Structural Design, M.E.P. and erection along with all internal electrical, water supply & sanitary fitting complete along with relevant development services), Topography Investigations (Geo-Technical Investigation, Soil Investigation, Contour Map and other required investigations), statutory approvals, Final Location Survey (FLS) and other relevant investigations” for proposed Development and Construction of New Office Building with sports complex (of Approx. 1,92,000 Sqft.) with GRIHA 5 STAR Green Building Rating at Jaipur (Rajasthan)

The brief Scope of Work but not limited to Providing Consultancy Services for Engineering, architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation, Detailed Project Report (DPR), Conceptualization & Design Layout plan/drawings, detailed planning, landscaping-developments, designing & detailing of all services their drawings & approvals, MEP Works, preparation of technical specification, Bill of Quantities, tender documents, firefighting, CCTV, Water Harvesting, Electrical works, HVAC works, 3D view STP External lighting, Obtaining all statutory approvals for designs & drawings wherever applicable from concerned authorities for Building complete scope.

**INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING FORMING PART OF NIT
AND TO BE POSTED ON WEBSITE**

The Joint Director, N.I.A. Jaipur on behalf of the Vice Chancellor invites from registered, experienced and eligible consultancy services/ agencies for the following work:

SNo	Name of Work	Tentative Project Cost of the Project for which the consultancy is sought (Including all Taxes, Duties & G.S.T.)	Completion Period for Consultancy Work	Earnest Money Deposit
1.	Providing Consultancy Services for Architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation, Detailed Project Report (DPR), Conceptualization & Design Layout plan/ drawings, detailed planning, landscaping-developments, designing & detailing of all services their drawings & approvals, MEP Works, preparation of technical specification, Bill of Quantities and relevant documents, firefighting, CCTV, Water Harvesting, Electrical works, HVAC works, 3D view STP External lighting, Obtaining all statutory approvals for designs & drawings wherever applicable from concerned authorities for Building works complete.	Rs.130.00 Crores (Approx.)	04 Months	Rs.30,000/- (Rupees Thirty Thousand only)

The brief Scope of Work but not limited to Providing Consultancy Services for architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation, Detailed Project Report (DPR), Conceptualization & Design Layout plan / drawings, detailed planning , landscaping & external developments, designing & detailing of all services their drawings & approvals, MEP Works, preparation of technical specification, Bill of Quantities, tender documents, firefighting, CCTV, Water Harvesting, Electrical works, HVAC works, 3D view STP External lighting, Obtaining all statutory approvals and complete scope.

The tender forms and other details can be obtained from the website Central Public Procurement Portal (CPP Portal) (URL:<https://eprocure.gov.in/eprocure/app>) or www.nia.nic.in

2.0 Time schedule of tender activities:

- (i) Start Date & Time for Downloading of tender documents: 01.02.2024 up to 06:00 PM.
- (ii) Last Date & Time of online submission of Tenders on or before: 21.02.2024 up to 03:00 PM.
- (iii) Pre bid meeting regarding the tender : 06.02.2024 at 02:30 PM
- (iv) Date & Time of online opening of tender (Techno-Commercial Bid): On 22.02.2024 at 03:00 PM.

In case of any unscheduled holiday taking place on the last day of issue of tender/ submission of tender/ pre bid meeting the next working day shall be treated as the scheduled time and day of issue of tenders/ submission of tenders.

The bidders can download tender document from <http://eprocure.gov.in> & www.nia.nic.in

The bid shall be valid for 180 days from date of opening of Price Bid.

2.1 Minimum Eligibility Criteria:

The technically and financially sound Consultancy firms who fulfill the following basic requirements are eligible to participate in this tender:

- a) i. Should have successfully provided Consultancy for following “similar works” during the last 05 (Five) years by the end of the month prior to the date of NIT:

One similar completed work costing (construction cost) not less than amount equal to 80% of the estimated project cost for consultancy work.

OR

Two similar completed works each costing (construction cost) not less than amount equal to 60% of the estimated project cost for consultancy work.

OR

Three similar completed works each costing (construction cost) not less than amount equal to 40% of the estimated project cost for consultancy work.

- ii. The Similar works means “Providing Engineering, Design & Consultancy Services for architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation, Detailed Project Report (DPR), Conceptualization & Design Layout plan / drawings, detailed planning, landscaping & external developments, designing & detailing of all services their drawings & approvals for Office/ Commercial/ Institutional Building Works.

The experience certificate in this regard should be issued by officer not below the rank of Executive Engineer/ Project Manager.

- b) Should have Average Annual Financial Turnover on “Consultancy Services” at least 50% of the estimated cost put to tender in the last three years ending 31.03.2023, Certificate duly certified by a Chartered Accountant is to be submitted.
- c) Net worth of the bidder should be positive.
- d) Should not have incurred any loss during the immediate last five financial years ending

31.03.2023. Copies of balance sheet/ certificate from Chartered Accountant are to be submitted.

- e) Should have registered with Council of Architecture (COA) (copy of COA to be enclosed).
- f) The Firms must not be black listed or debarred by any Organization at time of submission of bid and no work awarded to Firms should have been terminated on the ground of unsatisfactory performance. The Firms are required to submit under-taking in this regard.
- g) JV/ Consortium are not allowed.
- h) Should have valid Permanent Account Number of Income Tax. (Copy of PAN to be enclosed).
- i) Should have valid GST Registration number (Copy of GST Registration to be enclosed). Along with latest G.S.T. Returns.
- j) Agency must have all Directors or Partners as Architect with valid registration from Council of Architecture as per the order of Hon'ble Supreme Court of India order with at least 10 years of experience.
- k) The Consultant firm requires furnishing details of Skilled and Trained Manpower including Engineers, Architects and Technical Staff employed and details of various Software and Hardware available with consultant.
- l) The experience certificates issued by Government Organizations / Semi Government Organizations / State Government Public Works Department / Central Government /Public Sector Undertakings / Autonomous Bodies/ Municipal Bodies eligibility of the Public Limited Companies /Non-government organizations shall be accepted for assessing the eligibility of tender.
- m) However, the certificates issued by a Public Limited Company / Non-governmental Organization must be supported by TDS certificates in support of value of work done by the tenderer.
- n) The bidders are advised in their own interest to visit the site to study/assess the tendered work & also acquaint themselves of the prevailing local conditions before submitting their bid.
- o) If any credentials submitted by bidder are found false/ fraud, the bidder shall be debarred from future tender of National Institute Of Ayurveda, Jaipur, besides rejection of bid.
- p) Agency must have its own full-fledged office preferably in Jaipur, Rajasthan.
- q) Bidder should submit the Power of Attorney to sign the tender documents, Tender Fees & EMD, Affidavit as Annexure-A-1 & Annexure-A-2 (format enclosed with this NIT) on Rs. 500/- non-judicial stamp paper must be submitted at the time of online bid submission (as applicable).
- r) Bidder have to submit confirmation letter whether they are registered under MSME sector not and if yes, then relevant copies of the registration letter (Registered under single point registration scheme of NSIC, Govt. of India, Ministry of MSME, Jaipur vide gazette notification

dated 26.03.2012 along with the form of Memorandum- 2 with the concerned DIC) to be submitted at the time of online bid submission along with a request letter for exemption from submission of EMD, fees.

- s) For evaluation purpose, the completion cost of works mentioned in the Completion Certificate shall be considered. The experience certificate in this regard should be issued by Officer not below the rank of Executive Engineer/ Project Manager/ Unit Officer.
- t) The bid must be uploaded online by an Earnest Money Deposit (EMD) (Original) of Rs. 30,000/- (Rupees Thirty Thousand only). This can be either in the form of crossed Demand Draft or pay order only of any Nationalized Bank/ Schedule bank or Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (with SFMS) form any of the commercial banks, safe guarding the purchaser's interest in all respects:
- u) Bidder should sign the Integrity pact on Rs.500/- stamp paper duly notarized (Form at attached with said NIT).
- v) Professional liability insurance (PLI) of the project is in the scope of consultant and charges of the same shall be included in the fee quoted by the consultant.

3.0 The Scope of work is briefly given below but not limited to:

1. The brief Scope of Work but not limited to Providing Consultancy Services for architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation, Detailed Project Report (DPR), Conceptualization & Design Layout plan/ drawings, detailed planning, landscaping & external developments, designing & detailing of all services their drawings & approvals, MEP Works, preparation of technical specification, Bill of Quantities, tender documents, firefighting, CCTV, Water Harvesting, Electrical works, HVAC works, 3D view STP External lighting, Obtaining all statutory approvals for designs & drawings (for B+2 and G+4) wherever applicable from concerned authorities for Building works complete scope.
2. Consultant shall carry out Geo-technical investigation related to construction work as below:
 - i) Soil strata and bearing capacity for construction of Building Works.
 - ii) CBR value of sub-grade material for design of construction.
 - iii) Finalization of suitable borrows area or source of good engineering soil for construction.
3. Finalization of Conceptual Plan after Topographical survey & geotechnical investigation.
4. Architectural, structural designs & drawings as per the scope of work and approved concept plan and their approvals by laws of local Authority. Drawings and proof checking wherever applicable from any IIT/ NIT/ Govt. Institute of India as directed by client.
5. DPR shall be prepared on the basis of Delhi Schedule of Rates, C.P.W.D., Central Schedule of Rates (MORTH) as applicable to on the date of signing of agreement, unless otherwise directed by client. For water supply & sewer D.S.R. shall be followed. For electric works D.S.R. / relevant SOR shall be followed. Non D.S.R./S.O.R. items shall be based on market survey. Consultant shall be solely responsible for the correctness of market rates taken in DPR.
6. DPR shall be prepared by consultant after due diligence including required site survey, investigation, testing and designing as per relevant codes. Drawing including and x-sections, showing H.F.L. structural drawings of all ancillaries. Detail of measurement, bill of quantities, abstract of cost shall form an integral part of DPR. Consultant shall be solely responsible for correctness of DPR, design, drawings, items, quantities etc. even after approval by the client.
7. Consultant shall follow codes and specifications as under for preparation of DPR:
 - i) Central Public Work Department (CPWD) specifications.
 - ii) MORTH
 - iii) Bureau of Indian Standards (BIS)
 - iv) National Building Codes(NBC)
 - v) Indian Road Congress Codes
 - vi) Procedure and quality Standard Specified by the ULB/ local authorities.
 - vii) Central Public Health and Environment Engineering Organization (CPHEEO) norms.
 - viii) Norms not covered in (i) to (vii) above and applicable to the construction of Building work with the approval of the competent authority.
8. Preparation of detailed estimates, rate analysis, BOQ, drawings and other documents along with tender conditions, specifications and their approvals from all concerns for callingtenders.
9. Issue of Eight sets of “Good for Construction” working/ detailed drawings for execution of works.
10. Revision of the drawings, if required due to site conditions or changes in site location requiring re-

preparation/ revision of proposal/ drawings, etc.

11. Consultant shall develop various plans for submission to other organizations for obtaining their approvals from various departments and various approvals for said project from other State Authorities, wherever required shall be arranged by Consultant.
12. Necessary statutory or approval charges shall be reimbursed on submission of relevant documents to National Institute of Ayurveda, Jaipur.
13. Consultant to obtain necessary approvals from relevant departments, wherever required National Institute of Ayurveda, Jaipur shall coordinate & file all papers/applications (wherever required, National Institute of Ayurveda, Jaipur officials will sign relevant papers).
14. Consultant shall do Environmental Impact Assessment (EIA), wherever required. Consultant will study and prepare environmental management / mitigation plans if required. The statutory fee and/or charges levied by the Government shall be separately payable as per actual charges. Consultant will obtain the environmental clearance from the State/ Central Government, depending on the category of the project, for which all technical clarifications and details, as desired by authorities will be provided and followed up as per formats of Statutory Authorities by Consultant. National Institute of Ayurveda, Jaipur shall render and furnish necessary support wherever available and required within their purview.
15. Visit the site of work at regular intervals and where necessary clarify, offer interpretation of the drawings/ specifications, attend conferences and if required.
16. Prepare and submit completion reports and drawings for the project as required and obtain "NOC/Completion/Occupancy Certificate" from statutory authorities, wherever required.
17. Issue four set of as built drawings including services and structures one set also in softcopy.
18. No extra payment will be paid if any alteration is required by National Institute of Ayurveda, Jaipur in design & drawing at any point of time.
19. The Consultant shall be associated till obtain relevant certificate from the concerned local bodies and Client.
20. The approved Conceptual Plan & detailed design, drawings will be copyright of National Institute of Ayurveda, Jaipur and it cannot be represented anywhere in future by Architect/ Consultant.

The online bid proposals should be in two parts:

- (i) The Technical Bid, which should contain the Design Proposal and other document required as per the terms & conditions of this NIT.
- (ii) The Financial Bid which should be as per the format given. The amount must be expressed in terms of percentage of the project cost.

The site allotted for the proposed Construction of Building Work at Campus of National Institute of Ayurveda, Jaipur

4. TAXES AND DUTIES

- The Bidder must be registered with GST in Rajasthan state and should have valid GST number. In case the bidder does not have valid GST registration number, the same shall be obtained by the successful bidder within one month from the date of LOI.
- The Bidder must submit as an compliances of GST Act, the invoices in GST compliant format failing which the GST amount including interest and penalty if any shall be recovered/ adjusted by National Institute of Ayurveda, Jaipur without any prior notice from the next invoices or available dues with National Institute of Ayurveda, Jaipur
- Rates to be quoted in this tender shall be inclusive of all applicable taxes & duties and GST etc. Taxes are to be disclosed separately in Price Bid/ BOQ.
- Price bid formats shall indicate “inclusive of all taxes and duties including GST.
- In case of any reduction in rate of GST or other taxes in future or the project getting exemption status prior to the last date of bid submission or afterwards, the contractor shall pass on the benefit to National Institute of Ayurveda, Jaipur immediately, failing which National Institute of Ayurveda, Jaipur shall have the right to recover the differential amount from the amounts due to the sub-Bidder. Further, in case of any increase in rate of GST or other taxes in future or the project losing exemption status prior to last date of bid submission or afterwards, the said increase of taxes shall be paid/ reimbursed to the sub-contractor, subject to the condition that the client reimburses the said increased taxes to National Institute of Ayurveda, Jaipur.

In addition to the price bid format, an Annexure to indicate the “break up of cost and levies such as GST and other taxes” considered in the quoted prices shall be annexed. This Annexure shall have breakup of all taxes/ duties relevant to the contract.

5.0 Evaluation:

- 5.1 The duly constituted Tender Evaluation Committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and by applying the evaluation criteria, specified in the NIT. In the first stage of evaluation, a proposal shall be rejected if it is found deficient as per the requirement indicated in the NIT for responsiveness of the proposal. Only responsive proposals shall be further taken up for evaluation. Evaluation of technical proposal will start first and at this stage the financial bid (proposal) will remain unopened. The proposals will be evaluated, based on the eligibility criteria and submission of all the requisite information/ documents as asked for in clause 3 of this NIT.

5.2 Stage-I

Marks system for the evaluation is as under:

Max.(70Marks)

S. No.	Description	Maximum Marks
1	Past experience of the Consultancy firm	40 Marks
1.1	Experience of establishment below 10 years	05
1.2	Experience of establishment equal or above 10 years	05
1.3	Past experience in carrying out Comprehensive Architectural & Technical Design Services in Preparation of DPR/Design of Infrastructure for setting up of Office / Commercial/ Institutional.	30
2	Financial Strength – Minimum eligibility criteria – Average annual financial turnover for last three financial years.	15 Marks
2.1	Average annual financial turnover below Rs.33.30Lacs	05
2.2	Average annual financial turnover equal or above of Rs. 33.30Lacs	10
3	Minimum Manpower (to be supported with CVs & credentials)	15 Marks
3.1	One of the Director / Partner / Proprietor of company should be registered with Council of Architecture" & should have B. Arch with Minimum 10 years of experience including work experience in the Consultancy and Registered with Council of Architecture.	5
3.2	Project Architect : B. Arch with Minimum 10 years of experience including 05 years of work experience in the Consultancy and registered with Council of Architecture	5
3.3	Structural Engineer: B.Tech&M.Tech with minimum 05 year work experience in Structural Engineering.	3
3.4	Graduate Mechanical / Electrical / Plumbing (MEP) Engineers with at least 05 years work experience.	2
	Total (1+2+3)	70 Marks

Note:

- Proof against each criterion is to be attached.
- For Every point, Cumulative marks will be allotted as per the above matrix, on the basis of submitted documents.
- For the points, if no supporting documentary evidence is available in the bid, Zero marks will be awarded against the same.
- Proof must be submitted in form of clear and legible document.
- Minimum 60% Marks in Stage-I (Technical Bid Evaluation) to be secured by the bidder for eligible for presentation.

Stage-II

Design Concept Presentation:

Max.(30Marks)

Under this stage, the Architect firm /Consultant shall be invited for participating in the design concept Competition by the way of presentation before the Committee constituted for the purpose by National Institute of Ayurveda, Jaipur. Minimum one week time will be given for preparation of presentations to the Qualified Bidders.

The Consultant shall bring hard & Soft copy of their Design concept and related details at the time of presentation. The concept design to strictly incorporate all the parameters as mentioned below under Evaluation Criteria. The time and venue for presentation will be intimated separately.

The committee shall evaluate the presentation on design concept and would assign the marks independently and then the assigned marks would be averaged out.

The consultant shall have no right to challenge the marks assigned by the individual member of the committee and individual member of the committee shall have no liability to applicant in this regard. No correspondence would be pertained challenging or contesting the marking by the individual member of the committee.

The committee shall evaluate the design concept of consultants by applying the evaluation criteria, sub-criteria and point system as stipulated here in under.

Evaluation Criteria of the Presentation.

Max.(30Marks)

A.	Vision & Concept Plan	15 Marks
B.	3D Presentation	15 Marks

*Note-Kindly attach the proof.

Even though a bidder may satisfy the above requirements, he would be liable to disqualification if he has:

- i) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
- ii) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc should be defined.

Selection of the consultants shall be subject to verification of their credential.

5.3 Evaluation shall be made under Combined Quality cum Cost Based System (CQCCBS). Under CQCCBS, the technical proposals will be allotted weight age of **70%** and only Bidder securing a minimum of 60%marks in technical evaluation (stage-I & II) shall be considered technically qualified. Financial proposals of only those firms who are technically qualified shall be opened publicly on the date & time specified to be notified, in the presence of the bidder representative who choose to attend bidder and their financial proposal shall be read aloud. Financial proposals will be allotted weight age of 30%.

5.4 Proposal with the lowest cost will be given a financial score of 100 (i.e. full 30 marks) and

other proposals will be given financial score that are inversely proportional to their prices.

- 5.5 The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up.
- 5.6 **Highest points basis:** On the basis of the combined weighted score for quality and cost, the bidder shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. In case H-1 bidder withdraws, second highest bidder H-2 will be considered.

For Example:

Let's say there are 3 pre-qualified bidders: A, B & C

Technical Score of bidders after evaluation of technical criteria: A=70, B=80 & C=90

Say the % Consultancy Services Fee in the financial proposals of bidders is as under:

A=7%, B=5% & C=6%

The financial score is given as per the formula: (Lowest % Consultancy Services Fee against the % Consultancy Services Fee of the bidder) X 100

Financial Score of A = $(5/7) \times 100 = 71.4\%$ of marks 30

Financial Score of B = $(5/5) \times 100 = 100\%$ of marks 30

Financial Score of C = $(6/6) \times 100 = 100\%$ of marks 30

Final Combined Technical and Financial Score of the bidders is as per the formula:

$(\text{Technical Score} \times 0.70) + (\text{Financial Score} \times 0.30)$

Bidder A = $(70 \times 0.70) + (71.4\% \times 30) = 70.42$ --- H3

Bidder B = $(80 \times 0.70) + (100\% \times 30) = 86.00$ --- H2

Bidder C = $(90 \times 0.70) + (100\% \times 30) = 93.00$ --- H1

Hence Bidder C, with highest combined score shall be recommended forward.

- 5.7 Though an applicant may satisfy the eligibility criteria, National Institute Of Ayurveda, Jaipur reserves the right for not to consider the tender if he has record of poor performance such as abandoning work, not properly completing the work, delay in completion of work, poor quality of work, financial failure/ weakness etc.
- 6.0 Tender documents comprising of the following are available on the website of National Institute Of Ayurveda, Jaipur and CPP-Portal: www.eprocure.gov.in.
- i) Notice Inviting Tender (NIT), Special instructions to Bidders for e-Tendering, Bidder information, Performance of Bid security declaration, Integrity Pact.
 - ii) Annexure-I: Memorandum.
 - iii) Annexure-II: Agreement for Consultancy Services
 - iv) Annexure-III: Acceptance of tender conditions
 - v) Annexure-IV: Form of Tender
 - vi) Annexure-V: Price Bid format
- 7.0 In order to participate, the bidder should have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities.
- 8.0 Bidders have to necessarily register themselves on the relevant portal to participate in the bidding under this invitation for bids. It shall be the sole responsibility of the interested

bidders to get themselves registered at the aforesaid portal to complete the registration formalities.

- 9.0 Bids must be submitted/ uploaded along with scanned copies of relevant documents pertaining to Clause no. No. 3.0 of NIT under Bidding Procedure on the portal on or before last date & time of online bid submission. Late bids will not be accepted. Under the above procedure, only Technical Part shall be opened online on scheduled date & time of bid opening. Price part shall be opened of technically qualified bidders. If the above documents are not received in time then their offer shall not be considered and National Institute of Ayurveda, Jaipur shall not be responsible for any delay in respect of submission of the bids.
- 10.0 **Presentation by the Bidder:** A detailed presentation shall be made by the eligible bidder. The Venue, Date and time of the presentation will be intimated by email to the concerned Bidder.
- 11.0 The Terms & Conditions contained in this NIT and tender documents shall be applicable. In case of any unscheduled holiday falls on the last day of issue of tender/ submission of tender, the next working day will be treated as scheduled day and time for issue /submission of tender.
- 12.0 The corrigendum or addendum, extension, cancellation of this NIT, if any, shall be hosted on the National Institute Of Ayurveda, Jaipur's website/ CPP portal. The bidders are required to check these websites regularly for this purpose, to take into account before uploading/ submission of tender. All Corrigendum and Addendum are to be uploaded duly signed & stamped with tender documents as bid Annexure.
- 13.0 National Institute of Ayurveda, Jaipur reserves the right to accept/ reject any or all tenders or split the work of tender or annul this tendering process without assigning any reason and liability what so ever and to re-invite tender at its sole discretion.
- 14.0 The Price Bid of those bidders whose bids has been technically accepted in the basis of documents submitted shall be opened with prior intimation to them. However, it is made clear that the offer of the H-1 (Highest Scorer bidder as per QCBS) shall be accepted subject to the confirmation of authenticity of the PQ documents / BG from the concerned department/ bank.
- 15.0 ***All correspondence with regards to the above shall be to the following address (By Post/ InPerson)***

The Joint Director
National Institute of Ayurveda
Jorawar Singh Gate, Amer Road
Jaipur - 302002 (RAJ.) India

For more information please visit National Institute of Ayurveda, Jaipur website at:

<https://www.nia.nic.in> or the e-tender website <https://eprocure.gov.in/>.

AFFIDAVIT

(To be typed on Rs.500/- non-judicial stamp paper)

I/We.....aged.....years, son of..... do here by
Solemnly affirm and declare as follows for and on behalf of the Firm:

[illegible][illegible]

AFFIDAVIT

(To be submitted by bidder on non-judicial stamp paper of Rs.500/- (Rupees Five Hundred only) duly attested by Notary Public)

(To be submitted in Technical bid)

Affidavit of Mr..... S/o..... R/o.....

I, the deponent above named do here by solemnly affirm and declare as under:

1. That I am the Proprietor/ Authorized signatory of M/s.....having its Head Office/Regd. Office at.....
2. That the information/ documents/ Experience certificates submitted by M/s.....along with the tender for (Name of work)To National Institute of Ayurveda, Jaipur are genuine, true and nothing has been concealed.
3. I shall have no objection in case National Institute of Ayurveda, Jaipur verifies them from issuing authority (ies). I shall also have no objection in providing the original copy of the document(s), In case National Institute of Ayurveda, Jaipur demand so for verification.
4. I hereby confirm that in case, any document, information & /or certificate submitted by me found to be incorrect / false / fabricated, National Institute of Ayurveda, Jaipur at its discretion may disqualify / reject /terminate the bid/ contractand also forfeit the EMD/ All dues.
5. I shall have no objection in case National Institute of Ayurveda, Jaipur verifies any or all Bank Guarantee(s) under any of the clause(s) of Contract including those issued towards EMD and Performance Guarantee from the Zonal Branch /office issuing Bank and I/We shall have no right or claim on my submitted EMD before National Institute of Ayurveda, Jaipur receives said verification.
6. That the Bank Guarantee issued against the EMD issued by (name and address of the Bank) is genuine and if found at any stage to be incorrect / false / fabricated, National Institute of Ayurveda, Jaipur shall reject my bid, cancel pre-qualification and debar me from participating in any future tender for three years.

I,, the Proprietor/ Authorized signatory of M/s.....

do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from and that no part of it is false.

Verified at.....this.....day of.....

DEPONENT

ATTESTED BY (NOTARY PUBLIC)

Bidders Information

Company Name*	
Registration Number*	
Registered Address*	
Name of Partners/Directors	
Bidder type* Indian/Foreign	
City*	
State*	
Country*	
Postal code*	
PAN/ TAN/ GST Number*	
Company's Establishment Year	
Company's Nature of business*	
Company's Legal status* Limited company/ Undertaking/Joint venture/ Partnership/ others	
Company Category *Micro unit as per MSME/ Small unit as per MSME/ Medium unit as per MSME/ Large unit as per MSME	

Authoratory Signatory

*Mandatory information (must be filled by the bidders)

Contact Details	
Enter Company's Contact Person Details	
Title* Mr/Mrs/Dr/Shree/Ms	
Contact Name*	
Designation	
Date of Birth*(DD/MM/YYYY)	
Correspondence Address	
Correspondence Email*	
Company's Address	
Phone*	
Mobile*	

Authoratory Signatory

*Mandatory information (must be filled by the bidders)

BANKER DETAILS

PAN NO*	
GST NO*	
ACTIVE BANK A/C DETAILS*	
A/C NO*	
A/C TYPE*	
BRANCH ADDRESS*	
IFSC*	

Authoratory Signatory

*Mandatory information (must be filled by the bidders)

MEMORANDUM

Tender for Consultancy Services for architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation etc. for Building works complete at Campus, N.I.A., Jaipur.

Sr. No.	Description	Cl. No.	Values/ Description to be applicable for relevant clause(s)
1.	Name of Work	:	Architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation etc. for Building works complete at NIA Campus, National Institute of Ayurveda, Jaipur, Rajasthan
2.	Client	:	National Institute of Ayurveda, Jaipur, Rajasthan
3.	Brief Scope of Work	:	The Brief scope of work in this NIT shall include (but not limited to) Providing Consultancy Services for architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation, Detailed Project Report (DPR), Conceptualization & Design Layout plan/ drawings, detailed planning , landscaping & external developments, designing & detailing of all services, their drawings & approvals, MEP Works, preparation of technical specification, Bill of Quantities, tender documents, fire fighting, CCTV, Water Harvesting, Electrical works, HVAC works, 3D view STP External lighting, Obtaining all statutory approvals for designs & drawings wherever applicable from concerned authorities for Building works (for B+2and G+4) complete scope at NIA Campus, National Institute Of Ayurveda, Jaipur, Rajasthan.
4.	Cost of Project for which the consultancy is sought	:	The tentative project cost is Rs.130.00 Crores.
5.	Earnest Money Deposit	:	Rs.30,000/-only

SI NO.	Description	Cl. No.	Values/ Description to be applicable for relevant clause(s)
6.	Performance Bank Guarantee	:	5.0% of Work Order value in the form of Bank Guarantee from Nationalized Bank having validity till completion and handing over of the project shall be submitted within 10 days from the date of issue of LOI. Performance security may be furnished in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt from a commercial bank, Bank Guarantee from a commercial bank or online payment in an acceptable form safeguarding the purchaser's interest in all respects.
7.	Completion Time	:	04 Months for relevant activities. However, association of the consultant shall be till completion of project & obtaining completion certificate from the concerned local bodies and client. They are required for carrying out all modifications/ deletion/ additions/ alteration in/ drawing/ documents as required for proper execution of works at site.
8.	Bid validity	:	180 days from date of opening of Price Bid
9.	Defect Liability Period	:	12 Months from the date of completion & taking over of works.
10.	Jurisdiction	:	Courts in Jaipur
11.	Mobilization Advance for the project	:	Nil

SIGNATURE OF BIDDER

NAME (CAPITAL LETTERS):

OCCUPATION

ADDRESS

SEAL OF BIDDER

AGREEMENT FOR CONSULTANCY SERVICES

This agreement made at Jaipur on.....day of.....between the National Institute of Ayurveda, Jaipur (hereinafter referred to as the “N.I.A, Jaipur” which expression shall include its successor and assigns) of one part and M/s.....affirm having its office at (hereinafter called the “Associate Consultant”) which expression shall, unless repugnant to the context or meaning thereof, include their respective heirs, executors, administrators and assigns of the other part.

WHEREAS, N.I.A., Jaipur, has been appointed as Execution Agency and has been retained as agent byfor the work pertaining to providing Consultancy Services for architectural & structural design, Geo Technical investigation, Soil Investigation, Surveying Work design and detailed estimation etc. for Building works:

Now therefore, this agreement witnesses that the said M/s.....,are Here by appointed as associate consultant for rendering consultancy services to N.I. A., JAIPUR for the aforesaid project on the terms and conditions hereinafter mentioned.

N.I.A., Jaipur shall be referred to as “Client” in this agreement. Now this agreement witness as under:

1.0 Scope of Work

In consideration of the fees here by agreed to be paid to Associate Consultant, the Associate Consultant shall faithfully, expeditiously, economically and honestly perform the following service:

1. The brief Scope of Work but not limited to Providing Consultancy Services for architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation, Detailed Project Report (DPR), Conceptualization & Design Layout plan / drawings, detailed planning , landscaping & external developments, designing & detailing of all services their drawings & approvals, MEP Works, preparation of technical specification, Bill of Quantities, documents, firefighting, CCTV, Water Harvesting, Electrical works, HVAC works, 3D view STP External lighting, Obtaining all statutory approvals for designs & drawings wherever applicable from concerned authorities for Building works complete..
- 2 Consultant shall carry out Geo-technical investigation related to construction work as below:
 - i) Soil strata and bearing capacity for construction of Building Works.
 - ii) CBR value of sub grade material for design of construction.
 - iii) Finalization of suitable borrows area or source of good engineering soil for construction.
- 3 Finalization of Conceptual Plan after Topographical survey & geotechnical investigation.
- 4 Architectural, structural designs & drawings as per the scope of work and approved concept plan and their approval as per by laws of local Authority. Drawings and proof checking wherever applicable from any IIT/NIT/ Govt .Institute of India as directed by the client.

5. DPR shall be prepared on the basis of Delhi Schedule of Rates (C.P.W.D.), Central Schedule of Rates (MORTH) as applicable to Jaipur on the date of signing of agreement, unless otherwise directed by client. For water supply & sewer relevant S.O.R. shall be followed. For electric works relevant SOR shall be followed. Non SOR items shall be based on market survey. Consultant shall be solely responsible for the correctness of market rates taken in DPR.
6. DPR shall be prepared by consultant after due diligence including required site survey, investigation, testing and designing as per relevant codes. Drawing including and x-sections, showing H.F.L. structural drawings of all ancillaries. Detail of measurement, bill of quantities, abstract of cost shall form an integral part of DPR. Consultant shall be solely responsible for correctness of DPR, design, drawings, items, quantities etc. even after approval by the client.
7. Consultant shall follow codes and specifications as under for preparation of DPR:
 - i) Central Public Work Department specifications / CPWD.
 - ii) MORTH
 - iii) Bureau of Indian Standards (BIS)
 - iv) National Building Codes(NBC)
 - v) Indian Road Congress Codes
 - vi) Procedure and quality Standard Specified by the ULB
 - vii) Central Public Health and Environment Engineering Organization (CPHEEO) norms.
 - viii) Norms not covered in (i) to (vii) above and applicable to the construction of Building work with the approval of the competent authority.
8. Preparation of detailed estimates, rate analysis, BOQ, tender drawings, tender documents along with tender conditions, specifications and their approvals from all concerns for calling tenders.
9. Issue of Eight sets of “Good for Construction” working/detailed drawings for execution of works.
10. Revision of the drawings, if required due to site conditions or changes in site location requiring re-preparation/ revision of proposal/ drawings, etc.
11. Consultant shall develop various plans for submission to other organizations for obtaining their approvals from various departments and various approvals for said project from relevant State Authorities, wherever required shall be arranged by Consultant.
12. Necessary statutory or approval charges shall be reimbursed on submission of relevant documents to National Institute of Ayurveda, Jaipur.
13. Consultant to obtain approvals from relevant Department for statutory approvals, wherever required. National Institute of Ayurveda, Jaipur shall coordinate & file all papers/applications (wherever required, National Institute of Ayurveda, Jaipur officials will sign relevant papers).
14. Consultant to obtain pollution clearance, wherever required. National Institute of Ayurveda, Jaipur shall coordinate and file all papers/ applications (wherever required, National Institute of Ayurveda, Jaipur officials will sign relevant papers).

15. Consultant shall do Environmental Impact Assessment (EIA), wherever required. Consultant will study and prepare environmental management / mitigation plans if required. The statutory fee and/or charges levied by the Government shall be separately payable as per actual charges. Consultant will obtain the environmental clearance from the State/ Central Government, depending on the category of the project, for which all technical clarifications and details, as desired by authorities will be provided and followed up as per formats of Statutory Authorities by Consultant. National Institute of Ayurveda, Jaipur shall render and furnish necessary support wherever available and required within their purview.
16. Visit the site of work at regular intervals and where necessary clarify, offer interpretation of the drawings / specifications, attend conferences and meetings to ensure that the project proceeds generally in accordance to design and render advice on actions, if required.
17. Prepare and submit completion reports and drawings for the project as required and obtain "NOC/ Completion/ Occupancy Certificate" from statutory authorities, wherever required.
18. Issue four set of as built drawings including services and structures one set also in soft copy.
19. No extra payment will be paid if any alteration is required by National Institute of Ayurveda, Jaipur in design & drawing at any point of time.
20. Consultant shall be responsible for Preparation of rate analysis.
21. The Consultant shall be associated till obtaining relevant approvals/ completion certificate/ NOC from the concerned local bodies and Client.

2.0 Scope of Work but not limited to:

In consideration of the fees here by agreed to be paid to Associate Consultant, the Associate Consultant shall faithfully, expeditiously, economically and honestly perform the following service:

- 2.1.0 Undertaking site visits to collect details/ data/ information required for planning purpose, holding necessary discussion with the Client and obtaining requirements of project and attending meetings at site of work or National Institute of Ayurveda's Office, when and when required.
- 2.1.1 To conduct detailed Topographical survey & the survey of all existing services and other structure existing in and around the site using total stations and GPS. The surveyed reference points shall be transferred on to the ground as under:

Bench Mark / Reference pillar of size 15 cm X 15 cm X 45 cm shall be cast in RCC of grade M 15 with a nail fixed in the centre of the top surface. The reference pillar shall be embedded in concrete up to a depth of 30 cm with CC M10 (5 cm wide all around). The balance 15 cm aboveground shall be painted yellow. The Bench Mark Pillar/ Reference Pillar shall be provided as per requirement.

To conduct Geotechnical Investigation, subsoil exploration and soil investigation for the site of the Project as necessary for design of the works in line with the relevant codes and conduct all relevant field & laboratory test on soil and rock samples.

- 2.1.2
 - i) Concept design proposal.
 - i) Preparation and submission of Detailed Project Reports (DPRs), Architectural, Planning, Detailed Engineering, Structural Drawing, Design & Technical Specification, BOQ in accordance

with latest IS / BIS Codes & CPWD Specification & getting all necessary approvals where ever required.

- ii) The Associate Consultant shall prepare necessary models & walk through presentation, in connection with approvals of scheme prepared by them.

- 2.1.3 Preparation and submission of detailed “Master Plan” of entire complex and obtaining necessary approvals from client and statutory bodies wherever required including preparation, submission of models, photographs and other documents required in connection with approval from client and Statutory Bodies wherever required.
- 2.1.4 Preparation and submission of preliminary drawings, designs, specifications and preliminary cost estimates & Detailed ‘Cost Estimates’ along with Analysis of Rates, supporting documents etc. indicating specifications to be adopted for each and every block/ structure /equipment facilities etc. including internal & external services complete and including getting necessary approvals from client and Statutory Bodies wherever required.
- 2.1.5 Preparation and submission of detailed Architectural drawings, designs and specifications for building/ Structures / equipments etc. of structure as per client requirement and releasing to site including getting necessary approval from client wherever required.
- 2.1.6 Collection of all data and preparation of Environment Impact Assessment report and getting EIA clearance of the project from concerned authorities of state and Central Government if and as required.
- 2.1.7 Wherever applicable, preparation and submission of detailed designs, drawings and documents pertaining to all interior decoration, furniture, furnishing and other similar services for buildings /structures suitable for construction and release at site including getting necessary approvals from client.
- 2.1.8 Preparation and submission of detailed structural designs, drawings, fabrication and erection drawings and detailed bar bending schedule (if required by National Institute of Ayurveda) based on approved Architectural drawings. For various buildings/ structures complete, suitable for construction and release to site including getting approvals from client wherever required.
- 2.1.9 Preparation and submission of detailed designs, drawings and documents for proposed buildings for all internal utility services like plumbing, fire-fighting, electrification, fire detection, HVAC, lifts, telephones, PABX, public address system, communication, networking, acoustics and other specialized services as per the requirements of the project suitable for construction and release to Site including getting necessary approval from client, wherever required.
- 2.1.10 Preparation of designs drawings and documents pertaining to external utility services like water supply, sewerage, storm water drainage, fire hydrants schemes, treatment plants for water and sewerage, water supply In-take arrangements, roads, telephone system, substations and other related schemes, landscaping, horticulture, arboriculture, street furniture, paths, boundary walls and any other specialized extra services as per project requirement suitable for construction and release to site including getting necessary approvals from client, wherever required.
- 2.1.11 Preparation and submission of detailed bills of quantities, detailed estimate including preparation and submission of detailed take off calculation sheets, analysis of rates and relevant documents for all works covered under clauses 2.1.5 to 2.1.9 including issue of adequate number of tender documents along with necessary drawings for the purposes of inviting tender including giving necessary advice (if required) in deciding the award of work. Separate tender documents may be required to be submitted for different works as decided by National Institute of Ayurveda, Jaipur. The Associate Consultant will provide market rate justification of each item of bill of quantity on the pattern of CPWD market rate

analysis /as per National Institute Of Ayurveda, Jaipur's requirement at the time of invitation of tender for each package by National Institute Of Ayurveda, Jaipur.

- 2.1.12 Carrying out all modifications/ deletions /additions / alteration in design / drawings/ documents as required by National Institute of Ayurveda, Jaipur for proper execution of works at site , including sorting out problems and issue of necessary clarification at site including preparation of additional drawings and details for proper execution of work.
- 2.1.13 Preparation and submission of completion reports, completion drawings and documents for the projects as required and acceptable to client including getting necessary approvals/ NOC/ Completion certificates, from statutory bodies.
- 2.1.14 After obtaining statutory approval from various local authorities. However any fees paid for obtaining statutory approval shall be reimbursed on submission of documentary proof.

3.0 Payment of Consultancy Fees

For the consultancy% (.....percent only including GST)
Services as per scope	of the completion cost of works for which
in the agreement.	Associate Consultant has tendered the services and as
	paid to National Institute of Ayurveda, Jaipur by client or
	final estimated cost of the works, whichever is lower,
	(National Institute of Ayurveda, Jaipur's agency charges,
	GST, Contingencies, in both the cases).

4.0 Mode of Payment

The payment shall be released to the associate consultant as per below:-

- 1) 20% of the Fees would become due upon submission of Feasibility report, Survey Work, Soil Investigations, Geo Investigations and other relevant investigation reports and finalization of required preliminary drawings of the proposed Building Work.
- 2) 50% of the Fees would become due upon finalization of D.P.R., Architectural, Structural and other required drawings, Bill of Quantities, price estimates and other relevant reports & documents.
- 3) Next balance amount of the service charges would become due to the Associate Consultants after receipt of all approvals and clearances from Govt./ Local Authorities, National Institute of Ayurveda, Jaipur for construction of the proposed Building Work.

The decision of National Institute of Ayurveda, Jaipur in this regard shall be final.

4.1.0 TERMS AND CONDITIONS

- 4.1.1** The Associate Consultant shall furnish performance guarantee on the proforma of National Institute of Ayurveda, Jaipur from a scheduled/ nationalized bank to the extent of 5% of the value of total consultancy fees of Associate Consultant within 7 days of the signing of this Agreement. This bank guarantee shall remain valid till execution of work and handing over all works of the project to client by National Institute of Ayurveda, Jaipur. In case Associate Consultant does not provide performance bank guarantee, an amount of 5% of the value of total consultancy fees shall be deducted from initial payments for various stages @ of 50% of due payment till total deduction on this account reaches 5% of total value of consultancy fees.
- 4.1.2** The final fees payable to the consultant shall be determined on the basis given in para 3.0.0 and difference, if any, in the fees payable and already paid at various stages shall be adjusted at the last stage of the payment given under para / clause 4.0.0 or on receipt of approval from client /instruction whichever is earlier.
- 4.1.3** The Associate Consultant undertakes to design, redesign, modify and make changes in the design, drawings, details, vetting of **structural drawings** / shop drawings etc., any number of times, till they are finally approved by National Institute of Ayurveda, Jaipur, Proof Consultant and client and as required for completion, trial run, defect liability period and handing over of the project to client, within the fees agreed by the Associate Consultant in para 3.0.0 and nothing extra shall be payable to Associate Consultant in this regard.
- 4.1.4** All expenses for visits performed by the associate Consultant in connection with planning, designing, detailing, obtaining approval from National Institute of Ayurveda, Jaipur, Statutory bodies till the stage of approval of "Good for Construction drawings" visits to site during and beyond, as an when require till completion stage of work are included in the fees of Associate Consultant mentioned in Para 3.0.0 and nothing extra beyond the agreed fees is payable among to them.
- 4.1.5** The Associate Consultant shall prepare necessary models, in connection with approvals of scheme prepared by them from client/ statutory bodies etc. The cost of model & 3D animated walk through presentation is included in fees mentioned in para3.0.0 and shall not be paid extra.
- 4.1.6** If at any time afterwards/ start of work, the client decides to abandon or reduce the scope of work for any reason whatsoever and hence not requires the whole or any part of the works to be carried out, National Institute of Ayurveda, Jaipur shall give notice in writing to this effect to the Consultant and the consultant shall have no claim for any payment of compensation, or otherwise whatsoever, on account of any profit or advance which he might have derived from the execution of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the work.
- 4.1.7** The Associate Consultant shall supply free of charge to National Institute of Ayurveda, Jaipur, the following documents:
- i) Eight numbers of copies of project report referred in clause 2.1.2.
 - ii) Eight sets of preliminary drawings, measurement sheets and estimates to be submitted to

client.

- iii) Eight sets of complete detailed design calculations (structural and other services) including supply of drawings incorporating subsequent modifications/revision, if any.
- iv) Eight sets of each of all working drawings for Architectural, Structural, Public Health, Electrical, Mechanical, Fabrication, Erection and all services and works (good for construction drawings), based on the approved drawings including supply of drawings incorporating modifications/revision, if any.
- v) Eight sets of detailed estimates and rate analysis of all works.
- vi) Adequate number subject to minimum 12 numbers of relevant documents and drawings.
- vii) Adequate number of additional design, drawings and other documents needed for proper process of works.
- viii) Eight sets of completion drawings and detailed documents.

In addition, associate consultant shall give to softcopies all above document for client/ National Institute of Ayurveda, Jaipur's reference and record.

- 4.1.8** The Associate Consultant will be required to give a "Time Schedule" in consultation with National Institute of Ayurveda, Jaipur for timely completion of consultancy works within two weeks of issuance of LOI and this time schedule shall be deemed to form part of this agreement. The consultant shall complete the said works within this agreed time schedule. No extension of time for completing the same shall be made owing to any variations made in the works by the orders of the client, unless the client in consequences of such variations extends the time allowed to National Institute of Ayurveda, Jaipur for the completion of the works, in which case National Institute of Ayurveda, Jaipur may extend the time for completion under this agreement for a period not greater than the time allowed to National Institute of Ayurveda, Jaipur for the completion of the whole works.
- 4.1.9** All design and drawing shall be the property of National Institute of Ayurveda, Jaipur and the name & LOGO of National Institute of Ayurveda, Jaipur shall be predominantly displayed on all the drawings and documents as "Prime Consultant". The originals of approved completion drawings be on good quality re-producible on tracing paper. The proprietary rights of design shall remain with National Institute of Ayurveda, Jaipur.
- 4.1.10** The Associate Consultant shall be fully responsible for evolving safe, economic, technically sound and correct design and shall ensure that the planning and designing of the work is carried out based on CPWD, State PWD, Specification, latest ISI codes of practices, legislation, other relevant bye-laws and good engineering practices. The Associate Consultant shall guarantee the structural stability and performance of all the structures, conveyances system and services. The bill of quantities and specifications shall be as per National Buildings Code of India (NBC), CPWD, and relevant norms as desired by National Institute of Ayurveda, Jaipur.

- 4.1.11** The Consultant will give undertaking that all drawings, design, specifications, plans, estimates and other documents will be prepared and furnished to suit the particular local conditions of the site in the most economical manner. The Associate Consultant will work out economic design and adopt specification so as to ensure that the estimates approved by client at initial stages are not exceeded on completion of work. At any stage during the progress of execution of the work, if any defect is noticed in the drawings, designs, specifications, plans, estimates or other documents, the consultant shall provide free of cost to National Institute of Ayurveda, Jaipur fresh designs/ drawings/ specifications/ estimates and other documents within a period of the seven days from the date of notice issued by National Institute of Ayurveda, Jaipur in this regard. The consultant shall also indemnify National Institute of Ayurveda, Jaipur for losses due to such defective drawings / designs / specifications / estimates / other documents supplied by the consultant subject to a maximum of the consultancy fees.
- 4.1.12** While providing consultancy services, the Associate Consultant shall ensure that there is no infringement of any patent or design rights and he shall be fully responsible for consequence/ any actions due to any such infringement. Associate Consultant shall keep National Institute of Ayurveda, Jaipur indemnified all the times and shall be ar the losses suffered by National Institute of Ayurveda, Jaipur in this regard.
- 4.1.13** The statutory deduction of income tax, or other taxes / dues shall be made from the payment released to Associate Consultant from time to time and same are deemed to be included in the Associate Consultants fees and nothing extra shall be payable to associate consultant in this regard.
- 4.1.14** The Associate Consultant shall get the structural design checked & vetted from reputed technical Institute / College viz any NIT, IIT, Govt. Engineering College, Engineering College of State /Central Universities as directed by National Institute of Ayurveda, Jaipur. All costs related to checking/ vetting shall be borne by the Associate Consultant and is deemed to be included in the fees mentioned in para 3.0.0. However, the checking of design and drawings of the Associate Consultant by technical institutes as above shall not absolve the responsibility of the Associate Consultant.
- 4.1.15 Taxes and duties**
1. The bidder/ contractor must be registered with GST and should have valid GSTIN number.
 2. The bidder/contractor must submit as compliances of GST Act, the invoices in GST compliant format failing which the GST amount shall be recovered/ adjusted by National Institute of Ayurveda, Jaipur without any prior notice from the next invoices or available dues with National Institute of Ayurveda, Jaipur.
 3. The bidders/ contractor are requested to update/ upload the GST/ Taxes data periodically so as to avail ITC credit by National Institute of Ayurveda, Jaipur failing which it shall be recovered/ adjusted by National Institute of Ayurveda, Jaipur without any prior notice from the next invoices or available dues with National Institute of Ayurveda, Jaipur.

4. Rates to be quoted in this tender all inclusive with all taxes and duties etc. including GST.
5. Bidder while quoting the rates in the tender must also consider the ITC credit applicable for the works, if any.

4.1.16 Insurance

Associate consultant has to take professional liability insurance policy (PLI).

4.1.17 TERMINATION

This agreement may be terminated at any time by National Institute of Ayurveda, Jaipur upon giving one month notice in writing being given to Associate Consultant, if the Associate Consultant 's work is not found to be satisfactory according to the terms of the agreement. In case the agreement is terminated on account of Associate Consultant's work not being satisfactory, National Institute of Ayurveda, Jaipur will get the work done at the risk and cost of the consultant.

4.1.18 PENALTY

In case the Associate Consultant fails to complete the work within the contract period or extended period mentioned in clause 4.1.10 above owing to reasons attributable to Consultant, liquidated damages @ 0.1% of per week shall be payable by consultant subject to maximum of 5.0% of approved project cost.

4.1.19 FORCE MAJEURE CLAUSE

National Institute of Ayurveda, Jaipur will not be responsible for any delay / stoppage of work due to force majeure conditions like natural calamities, civil disturbances, strikes, war etc. and losses suffered, if any, by the consultant on this account. National Institute of Ayurveda, Jaipur shall not be liable in any way to bear such losses and no compensation of any kind whatsoever will be payable by National Institute of Ayurveda, Jaipur to the Associate consultant.

5.0 JURISDICTION

The Courts in Jaipur alone will have jurisdiction to deal with matters arising from the contract, to the exclusion of all other courts.

In witness whereof this agreement has been executed between the parties here to by their authorized officers in duplicate the day and the year first above written.

For and on behalf of

For and on behalf of

WITNESSES:

WITNESSES:

ACCEPTANCE OF TENDER CONDITIONS

From: (On the letter head of the company by the authorized officer having power of attorney)

To,

Vice Chancellor

National Institute of Ayurveda

Jorawar Singh Gate, Amer Road

Jaipur – 302002 (RAJ.) India.

Sub: Tender for Providing Consultancy Services for architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation etc. for Building works at N.I.A. Campus, National Institute of Ayurveda, Jaipur.

REF.: NIT No.....dated XX.XX.20XX

Dear Sir,

1. This has reference to above referred tender. I/We are pleased to submit our tender for the above work and I/ we hereby unconditionally accept the tender conditions and tender documents in its entirety for the above work.
2. I/We are eligible to submit the bid for the subject tender and I/We are in possession of all the documents required.
3. It is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remark(s)/ condition(s) (except unconditional rebate on price, if any) in the price bid submitted and the same has been followed in the present case. In case, this provision of the tender is found violated at any time after, I/We agree that my/our tender shall be summarily rejected.

Yours faithfully,

(Signature of the Tenderer and Seal of Tenderer)

Date:.....

To Be Submitted on Letter Head of the Bidder/Firm

To

Vice Chancellor

National Institute of Ayurveda

Jorawar Singh Gate, Amer Road

Jaipur - 302002 (RAJ.) India.

Sub: Tender for Providing Consultancy Services for Architectural & Structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation etc. for Building works at N.I.A. Campus, National Institute of Ayurveda, Jaipur.

REF.: NIT No.....dated XX.XX.20XX

1. We hereby tender for execution of work as mentioned in “Memorandum” to this “Form of Tender” as per Tender Documents within the time schedule of completion of work as per separately signed and accepted rates in the Bill of Quantities quoted by us for the whole work in accordance with the Notice Inviting Tender, Conditions of Contract, Specifications of materials and workmanship, Bill of Quantities Drawings, Time Schedule for completion of jobs, and other documents and papers, all as detailed in Tender Documents.
2. It is agreed that the time stipulated for jobs and completion of work in all respects and indifferent stages mentioned in the “Time Schedule for completion of jobs” and signed and accepted by us is the essence of the contract. We agree that incase of failure on my/our part to strictly observe the time of completion mentioned for jobs and the final completion of work in all respects according to the schedule set out in the said “Time schedule for completion of jobs” and stipulations contained in the contract, the recovery shall be made from us as specified therein. In exceptional circumstances extension of time which shall always be in writing may, however be granted by N.I.A., Jaipur at its entire discretion for some items, and We agree that such extension of time will not be counted for the final completion of work as stipulated in the said “Time schedule of completion of jobs”.
3. We agree to pay the Earnest Money, Security Deposit cum Performance Guarantee, Retention Money and accept the terms and conditions as laid down in the “Memorandum” to this “Form of Tender”.
4. Should this Tender be accepted, We agree to abide by and fulfill all terms and conditions referred to above and as conditioned intender Documents elsewhere and in default thereof, allow N.I.A, Jaipur to forfeit and pay N.I.A, Jaipur, or its successors or its authorized nominees such sums of money as are stipulated in the Tender Documents.

5. We hereby pay the earnest money amount as mentioned in the “Memorandum” to this “Form of Tender” in favour of Vice Chancellor, N.I.A, Jaipur payable at place as mentioned in the “NIT”.
6. If we fail to commence the work within 10 days of the date of issue of Letter of intent and/ or We fail to sign the agreement and/or We fail to submit Security Deposit cum Performance Guarantee, we agree that N.I.A, Jaipur shall, without prejudice to any other right or remedy, be at liberty to cancel the Letter of Intent and to forfeit the said earnest money as specified above.
7. We are also enclosing herewith the Letter of Undertaking on the prescribed Performa as referred to in condition of NIT.

Date the day of.....

SIGNATURE OF TENDERE:.....

NAME (CAPITAL LETTERS):.....

OCCUPATION:.....

ADDRESS:.....

SEAL OF TENDERER

Receipt of Deposition of Original EMD

Receipt No.:

Date :

- | | | | |
|----|---------------------------------|----|---|
| 1. | NIT No. | :- | NIT No. : 6(13)/NIA/Estate/2023-24 |
| 2. | Amount of Earnest Money Deposit | :- | Rs. 30,000/- |
| 3. | Last date of submission of bid | :- | 21-02-2024 |

-
- | | | | |
|----|---------------------------------|----|-------|
| 1. | Name of Contractor | :- | |
| 2. | Form of EMD | :- | |
| 3. | Amount of Earnest Money Deposit | :- | |
| 4. | Date of submission of EMD | :- | |

Signature, Name and Designation

EMD receiving officer

Office stamp

National Institute of Ayurveda
Jorawar Singh Gate, Amer Road Jaipur
Telephone 91-141-2635816

To be filled by the Bidder in Prescribed Format

NIT No.

Name of Bidder :

S. No.	Description of Work	Consultancy Services fee to be quoted (in figures)	Consultancy Services fee to be quoted (in Words)
1.	Providing Consultancy Services for architectural & structural design, Geo-Technical investigation, Soil Investigation, Surveying Work design and detailed estimation, Detailed Project Report (DPR), Conceptualization & Design Layout plan / drawings, detailed planning , landscaping & external developments, designing & detailing of all services their drawings & approvals, MEP Works, preparation of technical specification, Bill of Quantities, tender documents, firefighting, CCTV, Water Harvesting, Electrical works, HVAC works, 3D view STP External lighting, Obtaining all statutory approvals for designs & drawings wherever applicable from concerned authorities for Building works complete as required at N.I.A. Campus, National Institute of Ayurveda, Jaipur.		
	Total Consultancy Service Fees (Amount in Rs.)		

Note: *1) Rates to be quoted inclusive of all taxes, duties & GST

SEAL & SIGNATURE OF BIDDER