

NATIONAL INSTITUTE OF AYURVEDA
DEPARTMENTAL RESEARCH COMMITTEE

Background

Departmental Research Committee is an apex committee of the concerned department dedicated to conceive and execute various research projects of the department. Departmental Research Committee will work according to research goals settled by the Department and will dedicate itself for the high impact research. It will also find the high impact areas for the research and will be responsible for the generation of high quality P.G. Doctorate and other research projects. Each department will have its own DRC.

Composition

The composition of DRC will be:

1. HOD - Chairman
2. All departmental teachers - member
3. Statistician - member
4. Pharmacy manager - member
5. One Expert from Dravya Guna department - member
6. One Expert from Rog Nidan department -member
7. One Expert from Rasa Shastra department - member
8. Special invitees (At the discretion of HOD)
9. One teacher of the department (nominated by HOD) - Member Secretary

Term of Reference

For three years

SOPs

1. Each HOD will notify the DRC of the concerned department for three years.
2. Every research project (including Projects of Teachers and P.G., Ph.D. scholars) of the department will be submitted to the DRC for review.
3. The notified DRC will be for three years.
4. HOD of the Department will be the ex-officio chairman of the DRC.
5. DRC will be responsible for the entire departmental research project's correctness.
6. DRC will see that

- a) The project submitted is according to the research goals established by the department.
 - b) The research projects are according to the available resources of the institute and existing MOUs.
 - c) There is no violation of the research ethics and existing national and international operational laws.
7. DRC will review all the projects submitted and if some corrections/amendments are required then the project/s will be returned back to investigators along with suggestions.
 8. DRC will be convened within two months of PG and Ph. D. 1st year admissions.
 9. In case of the project proposals by faculty, DRC may be convened as per the need.
 10. As a general practice, the concerned Investigator, PG and Ph. D. Student/s shall make a brief presentation following which there will be discussion for clarification.
 11. The DRC may waive off the presentations if it deems fit.
 12. After complete review of all the proposals, the chairman, with the help of the member secretary, will prepare a note of the reviewed projects and will submit the approved projects to the P.G. research board.
 13. The unapproved projects will be returned to the PI/P.G. or Ph. D. Scholars with clear note of reasons for the rejection and suggestions as well. A limited time frame will be given to re-submit the project/s.
 14. No research project will be submitted directly to the P.G. board or Ethics committee.
 15. Member secretary will obtain the attendance of the members attending the meeting with their names and will write down the proceedings in the DRC register.

Submission of the projects to the P.G. Board

1. Chairman will submit the projects to the PG Board with following details:
 - a. Department
 - b. Name of the chairman
 - c. Project No.
 - d. Title of the project
 - e. Research scholar (If project is of PG/Ph.D. scholars)
 - f. Principal investigator/Supervisor/Guide

- g. Co-principal investigator/co-supervisor/Co-guide
- h. Date of submission of the synopsis
- i. Date of DRC
- j. Members of the DRC
- k. Approved or not approved
- l. Other Remarks

In case if project/s is/are rejected by PG board or Ethics committee

In case if the projects are returned/rejected by PG board or Ethics committee with some objections the chairman of DRC will ask the investigators to make suggested amendments and resubmit the project. Then again the synopsis will be put before the DRC and same procedure will be followed as was followed first time.

Further Amendments

These guidelines are subject to further amendments as and when required according to the needs of the institute, departments or operational laws of the land.

DIRECTOR